

Agenda item: 7.1

Payments for approval:

| | | Gross (inc VAT) | VAT |
|------------------------------|--|------------------|----------------|
| John Green Landscapes | Grass cutting (June and July - 3 cuts) | £936.00 | £156.00 |
| Eddy's Building Services | Refurbishment of bus shelters | £730.00 | |
| Lucy Davies | July salary | £524.64 | |
| HMRC | PAYE July | £8.60 | * |
| Staffordshire County Council | Community speed watch signs | £79.52 | |
| TOTAL | | £2,278.76 | £156.00 |

Authorised for payment

Chairman

* PAYE reduced due to credit on account at 30.06.2023

N.B PAYE and Salary for August to be paid at the start of September

**Swynnerton Parish Council
Financial Information for**

Friday, June 30, 2023

Cash Book :

| | | | |
|--|----------------------------------|--------------|------------------|
| Opening balance previous month (closing) | | | 66,254.54 |
| Add Receipts during month | | | |
| Description | | | |
| Interest | | 204.81 | |
| VAT reclaim | | 2,395.64 | |
| | | | |
| Total receipts | | | 2,600.45 |
| Less Cheques Issued during month | | | |
| payee | cheque no | amount | |
| John Green Landscapes | Grass cutting | 300041 | 312.00 |
| The Play Inspections Company | Quarterly inspection | 300042 | 150.00 |
| Reids Playground Maintenance Ltd | Removal of cableway | 300043 | 696.00 |
| Eddy's Building Services | Cenotaph paving/ Bus Shelter gap | 300044 | 695.00 |
| Tittensor Best Kept Village | Grant for Tittensor Village | 300045 | 300.00 |
| Lucy Davies | Expenses | 300046 | 31.87 |
| Lucy Davies | June salary | 300047 | 524.64 |
| HMRC | PAYE | 300048 | 37.40 |
| Unity Trust Bank | Service Charge | Direct Debit | 18.00 |
| | | | |
| Total payments | | | 2,764.91 |
| Closing Cash book balance | | | 66,090.08 |

Bank reconciliation

Closing Balances on accounts

| | |
|-----------------------------|-----------|
| Unity Trust Current Account | 31,060.47 |
| Unity Trust IA Account | 36,572.92 |

Total in bank

67,633.39

ADD Receipts not banked
payee/no

Total uncleared

Less UP cheques
payee

| cheque no | amount |
|-----------|--------|
| 300025 | 150.00 |
| 300040 | 37.40 |
| 300041 | 312.00 |
| 300042 | 150.00 |
| 300045 | 300.00 |
| 300046 | 31.87 |
| 300047 | 524.64 |
| 300048 | 37.40 |

Total unrepresented

1,543.31

Reconciled Balance as per cash book

66,090.08

**Swynnerton Parish Council
Financial Information for**

Monday, July 31, 2023

Cash Book :

| | |
|--|-----------|
| Opening balance previous month (closing) | 66,090.08 |
| Add Receipts during month | |
| Description | |

Total receipts

Less Cheques Issued during month
payee

| | cheque no | amount |
|--|-----------|--------|
|--|-----------|--------|

Total payments
Closing Cash book balance

Bank reconciliation
Closing Balances on accounts
Unity Trust Current Account
Unity Trust IA Account

| | | |
|--|-----------|--|
| | 29,554.56 | |
| | 36,572.92 | |

Total in bank

ADD Receipts not banked
payee/no

Total uncleared
Less UP cheques
payee

| | cheque no | amount |
|--|-----------|--------|
|--|-----------|--------|

| | | |
|--|--------|-------|
| | 300040 | 37.40 |
|--|--------|-------|

Total unrepresented
Reconciled Balance as per cash book

| | | |
|--|------------------|--|
| | 37.40 | |
| | 66,090.08 | |

**Swynerton Parish Council
Receipts and Payments 2023/24 (1 April - 31 June)**

| | Yr to date Actual 2022/23 £ | Budget 2023/24 £ |
|--------------------------------------|-----------------------------------|------------------------|
| INCOME | | |
| Precept | £16,742.97 | £30,415.95 |
| CT Grant | £1,153.00 | £2,306.00 |
| Concurrent | £257.03 | £514.05 |
| SCC County Fund : Grass Cutting | £77.00 | £1,000.00 |
| Bank Interest | £204.81 | £300.00 |
| VAT Refund | £2,395.64 | £0.00 |
| Grants | £300.00 | £0.00 |
| Other Receipts | £0.00 | £1,776.57 |
| TOTAL INCOME | £21,130.45 | £36,312.57 |
| EXPENSES | | |
| Clerks Salary | £(1,573.92) | £(6,810.00) |
| PAYE/NIC | £(74.80) | £0.00 |
| Clerks Expenses | £(98.92) | £600.00 |
| Audit/payroll | £(303.93) | £(660.00) |
| Grass Cutting | £(520.00) | £(3,600.00) |
| Playground/ inspections Maintenance | £(4,132.00) | £(750.00) |
| Speed signs maintenance | £0.00 | £(600.00) |
| Publications/website costs | £0.00 | £(200.00) |
| Training | £0.00 | £(470.00) |
| Subscriptions SPA | £0.00 | £(400.00) |
| Insurance | £(836.07) | £(850.00) |
| Village Halls | £0.00 | £(2,420.65) |
| Amenity Vehicle | £0.00 | £(1,450.00) |
| General repairs | £(1,215.00) | £(1,800.00) |
| Bulbs/wreaths/BKV | £0.00 | £(700.00) |
| Miscellaneous | £(985.42) | £(1,500.00) |
| Capital exp | £0.00 | £(7,000.00) |
| Parish Projects - playgrounds * | £0.00 | £(20,000.00) |
| VAT payable | £(922.88) | £0.00 |
| | £(10,662.94) | £(47,690.00) |
| Excess Receipts over payments | £10,467.51 | £(11,377.43) |
| Balance bought forward | £55,622.57 | £55,622.57 |
| Add Receipts | £21,130.45 | £36,312.57 |
| Less Payments | £(10,662.94) | £(47,690.00) |
| BALANCE CARRIED FORWARD | £66,090.08 | £44,245.14 |

| | Full Yr Actual 2022/23 £ | Budget 2023/24 £ |
|--|--------------------------------|------------------------|
| | £30,415.96 | £30,415.95 |
| | £514.05 | £2,306.00 |
| | £2,306.00 | £514.05 |
| | £4,760.00 | £1,000.00 |
| | £571.31 | £300.00 |
| | £4,105.90 | £0.00 |
| | £0.00 | £0.00 |
| | £982.81 | £1,776.57 |
| | £43,656.03 | £36,312.57 |
| | £(5,396.20) | £(6,810.00) |
| | £(336.64) | £0.00 |
| | £(302.33) | £600.00 |
| | £(482.15) | £(660.00) |
| | £(2,600.00) | £(3,600.00) |
| | £(188.00) | £(750.00) |
| | £0.00 | £(600.00) |
| | £(131.95) | £(200.00) |
| | £0.00 | £(470.00) |
| | £(860.32) | £(400.00) |
| | £(796.43) | £(850.00) |
| | £(2,420.65) | £(1,500.00) |
| | £(2,242.50) | £(1,450.00) |
| | £(1,120.00) | £(1,800.00) |
| | £(600.00) | £(700.00) |
| | £(631.98) | £(1,500.00) |
| | £(7,835.66) | £(7,000.00) |
| | £0.00 | £(20,000.00) |
| | £(2,395.94) | £0.00 |
| | £(28,340.75) | £(47,690.00) |
| | £15,315.28 | £(11,377.43) |
| | £40,307.29 | £55,622.57 |
| | £43,656.03 | £36,312.57 |
| | £(28,340.75) | £(47,690.00) |
| | £55,622.57 | £44,245.14 |

Bank Reconciliation at 31.07.2023

Unity Trust Current Account @31.07.2023 £29,554.56
 Unity Trust Instant Access Account @ 31.07.2023 £36,572.92

Plus
 Cash in hand £0.00
 Cheques not cashed £0.00
Minus
 Cheques not yet presented: £(37.40)

BALANCE CARRIED FORWARD @31.07.2023 £66,090.08

Cheques not yet presented

| | |
|--------|----------|
| 300040 | £(37.40) |
|--------|----------|

signed _____
 date _____