

**Payments for approval:**

		<b>Gross (Inc VAT)</b>	<b>VAT</b>
Stafford Borough Council	Election costs	£293.00	£0.00
Eddy's Building Services	Tittensor play area repairs	£85.00	£0.00
John Green Landscapes	Safety matting Installation - Tittensor play area (£680) and edging up of footpaths around Tittensor (£1,420)	£2,520.00	£420.00
Staffordshire County Council	Repay - Invoice paid in error *	£462.00	£0.00
Lucy Davies	Expenses	£15.75	£0.00
Lucy Davies	November Salary	£527.24	£0.00
HMRC	November PAYE	£34.80	£0.00
<b>TOTAL</b>		<b>£3,937.79</b>	<b>£420.00</b>

\* SCC paid contribution towards grass cutting twice (against an old order number and also the new order number)

N.B. Pre-authorisation request: Clerk's salary for December and PAYE will need to be paid at the beginning of January.

Authorised for payment

Chairman

**Swynnerton Parish Council  
Financial Information for**

**Tuesday, 31 October 2023**

**Cash Book:**

Opening balance previous month (closing) 58,469.83  
Add Receipts during month

Description  
Precept, concurrent and Ct Granr 18,153.00  
Interest

Total receipts 18,153.00

Less Cheques Issued during month

payee		cheque no	amount
L Davies	Expenses (incl grass matts, bulbs, wreaths and salt bin)	300069	798.34
John Green Landscapes	Grass cutting x 2	300070	£624.00
St Luke's Church	Hire of Church hall	300071	£36.00
Mazars	External Audit	300072	£252.00
SPCA	Training courses	300073	£180.00
Lucy Davies	October Salary	300074	£527.04
HMRC	October PAYE	300075	£35.00

Total payments 2,452.38  
Closing Cash book balance 74,170.45

**Bank reconciliation**

**Closing Balances on accounts**

Unity Trust Current Account 39,004.57  
Unity Trust IA Account 36,821.32

Total in bank 75,825.89

ADD Receipts not banked  
payee/no

**Total uncleared**

Less UP cheques  
payee

cheque no	amount
300040	37.40
300070	£624.00
300072	£252.00
300073	£180.00
300074	£527.04
300075	£35.00

Total unrepresented 1,655.44  
Reconciled Balance as per cash book 74,170.45

**Swynnerton Parish Council**  
**Receipts and Payments 2023/24 ( 1 April - 31 October)**

	Yr to date Actual 2022/23 £	Full Yr Actual 2022/23 £	Budget 2023/24 £
<b>INCOME</b>			
Precept	£33,485.95	£30,415.96	£30,415.96
CT Grant	£514.05	£514.05	£514.05
Concurrent	£2,306.00	£2,306.00	£2,306.00
SCC County Fund : Grass Cutting	£77.00	£4,760.00	£1,000.00
Bank Interest	£453.21	£571.31	£300.00
VAT Refund	£2,395.64	£4,105.90	£1,776.57
Grants	£300.00	£0.00	£0.00
Other Receipts	£0.00	£982.81	£0.00
<b>TOTAL INCOME</b>	<b>£39,531.85</b>	<b>£43,656.03</b>	<b>£36,312.58</b>
<b>EXPENSES</b>			
Clerks Salary	£(3,689.88)	£(5,396.20)	£(6,810.00)
PAYE/NIC	£(178.20)	£(336.64)	£0.00
Clerks Expenses	£(144.04)	£(302.33)	£(600.00)
Audit/payroll	£(513.93)	£(482.15)	£(660.00)
Grass Cutting	£(2,080.00)	£(2,600.00)	£(3,600.00)
Playground/ Inspections Maintenance	£(6,703.21)	£(188.00)	£(750.00)
Speed signs maintenance	£0.00	£0.00	£(600.00)
Publications/website costs	£0.00	£(131.95)	£(200.00)
Training	£(150.00)	£0.00	£(470.00)
Subscriptions SPA	£0.00	£(860.32)	£(400.00)
Insurance	£(836.07)	£(796.43)	£(850.00)
Village Halls	£(1,500.00)	£(2,420.65)	£(1,500.00)
Amenity Vehicle	£0.00	£(2,242.50)	£(1,450.00)
General repairs	£(1,645.00)	£(1,120.00)	£(1,800.00)
Bulbs/wreaths/BKV	£(402.44)	£(600.00)	£(700.00)
Miscellaneous	£(1,315.24)	£(631.98)	£(1,500.00)
Capital exp	£0.00	£(7,835.66)	£(7,000.00)
Parish Projects - playgrounds *	£0.00	£0.00	£(20,000.00)
VAT payable	£(1,825.96)	£(2,395.94)	£0.00
	<b>£(20,983.97)</b>	<b>£(28,340.75)</b>	<b>£(48,890.00)</b>
<b>Excess Receipts over payments</b>	<b>£18,547.88</b>	<b>£15,315.28</b>	<b>£(12,577.42)</b>
Balance bought forward	£55,622.57	£40,307.29	£55,622.57
Add Receipts	£39,531.85	£43,656.03	£36,312.58
Less Payments	£(20,983.97)	£(28,340.75)	£(48,890.00)
<b>BALANCE CARRIED FORWARD</b>	<b>£74,170.45</b>	<b>£55,622.57</b>	<b>£43,045.15</b>

**Bank Reconciliation at 31.10.2023**

Unity Trust Current Account @31.10.2023	£39,004.57
Unity Trust Instant Access Account @ 31.10.2023	£36,821.32
<i>Plus</i>	
Cash in hand	£0.00
Cheques not cashed	£0.00
<i>Minus</i>	
Cheques not yet presented:	£(1,655.44)
<b>BALANCE CARRIED FORWARD @31.10.2023</b>	<b>£74,170.45</b>

Cheques not yet presented

300040	£(37.40)
300070	£(624.00)
300072	£(252.00)
300073	£(180.00)
300074	£(527.04)
300075	£(35.00)

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