

Date of meeting: 21 March 2024

**Payments for approval:**

		Gross amount	VAT
Reids Playground Maintenance Ltd	Ferndown play area repairs	£1,170.00	£195.00
Mr M J Bloor	Community speed watch signs installation	£300.00	£0.00
Eddy's Building Services	2 x bus shelter perches	£605.00	£0.00
HMRC	PAYE February	£43.60	£0.00
L Davies	February salary	£561.77	£0.00
Staffordshire County Council	Website hosting and domain	£135.95	£0.00
L Davies	Expenses - incl road salt	£316.62	£49.77
HMRC	PAYE March	£43.60	£0.00
L Davies	March salary	£561.77	£0.00
		<b>£3,738.31</b>	<b>£244.77</b>

Authorised for payment

Chairman

Receipts and Payments 2023/24 ( 1 April - 29 February)

	Yr to date Actual		Full Yr Actual		Budget	
	2023/24	2023/24	2022/23	2023/24	2023/24	2023/24
	£	£	£	£	£	£
<b>INCOME</b>						
Precept	£33,485.95		£30,415.96	£30,415.96	£30,415.96	
CT Grant	£514.05		£514.05	£514.05	£514.05	
Concurrent	£2,306.00		£2,306.00	£2,306.00	£2,306.00	
SCC County Fund : Grass Cutting	£1,019.00		£4,760.00	£1,000.00	£1,000.00	
Bank Interest	£708.44		£571.31	£300.00	£300.00	
VAT Refund	£2,395.64		£4,105.90	£1,776.57	£1,776.57	
Grants	£300.00		£0.00	£0.00	£0.00	
Other Receipts	£217.40		£982.81	£0.00	£0.00	
<b>TOTAL INCOME</b>	<b>£40,946.48</b>		<b>£43,656.03</b>	<b>£36,312.58</b>		
<b>EXPENSES</b>						
Clerks Salary	£(6,195.42)		£(5,396.20)	£(6,810.00)	£(6,810.00)	
PAYE/NIC	£(477.37)		£(336.64)	£(336.64)	£(336.64)	
Clerks Expenses	£(159.79)		£(302.33)	£(600.00)	£(600.00)	
Audit/payroll	£(513.93)		£(482.15)	£(660.00)	£(660.00)	
Grass Cutting	£(4,992.00)		£(2,600.00)	£(3,600.00)	£(3,600.00)	
Playground/ Inspections Maintenance	£(8,266.87)		£(188.00)	£(750.00)	£(750.00)	
Speed signs maintenance	£0.00		£0.00	£(600.00)	£(600.00)	
Publications/website costs	£0.00		£(131.95)	£(200.00)	£(200.00)	
Training	£(360.00)		£0.00	£(470.00)	£(470.00)	
Subscriptions	£(40.00)		£(850.32)	£(400.00)	£(400.00)	
Insurance	£(836.07)		£(796.43)	£(850.00)	£(850.00)	
Village Halls	£(1,500.00)		£(2,420.65)	£(1,500.00)	£(1,500.00)	
Amenity Vehicle	£0.00		£(2,242.50)	£(1,450.00)	£(1,450.00)	
General repairs	£(2,250.00)		£(1,120.00)	£(1,800.00)	£(1,800.00)	
Bulls/wreaths/BKV	£(402.44)		£(600.00)	£(700.00)	£(700.00)	
Miscellaneous	£(3,241.90)		£(631.98)	£(1,500.00)	£(1,500.00)	
Capital exp	£0.00		£(7,835.66)	£(7,000.00)	£(7,000.00)	
Parish Projects - playgrounds *	£0.00		£0.00	£(20,000.00)	£(20,000.00)	
VAT payable	£(2,916.72)		£(2,395.94)	£0.00	£0.00	
			£(28,340.75)	£(48,890.00)		
<b>Excess Receipts over payments</b>	<b>£8,793.97</b>		<b>£15,315.28</b>	<b>£(12,577.42)</b>		
Balance brought forward	£55,622.57		£40,307.29	£55,622.57		
Add Receipts	£40,946.48		£43,656.03	£36,312.58		
Less Payments	£(32,152.51)		£(28,340.75)	£(48,890.00)		
<b>BALANCE CARRIED FORWARD</b>	<b>£64,416.54</b>		<b>£55,622.57</b>	<b>£43,045.15</b>		

Bank Reconciliation at 29.02.2024

Unity Trust Current Account @29.02.2024 £29,972.36  
 Unity Trust Instant Access Account @29.02.2024 £37,076.55

plus  
 Cash in hand £0.00  
 Cheques not cashed £0.00

minus  
 Cheques not yet presented: £(2,632.37)

**BALANCE CARRIED FORWARD @29.02.2024 £64,416.54**

Cheques not yet presented		
	300091	£(252.00)
	300096	£(1,170.00)
	300098	£(605.00)
	300099	£(43.60)
	300100	£(561.77)

signed \_\_\_\_\_

**Swynnerton Parish Council  
Financial Information for**

**Wednesday, 31 January 2024**

**Cash Book :**

Opening balance previous month (closing)		69,828.21
Add Receipts during month		
Description		
Precept, concurrent and Ct Grant		
Grass cutting contribution		
Interest		
Non cashed Cheques	HMRC no: 300040 and SPCA 300073	217.40

Total receipts 217.40

Less Cheques Issued during month

payee		cheque no	amount
Burntwood Road Sweepers Ltd	Gully cleaning	300088	1,410.00
EON	Swynnerton Street Lamp	300089	168.18
John Green Landscaping	Additional day for edging in Tittensor	300090	420.00
SPCA	Training courses 2023 - cheque 300073 not banked	300091	252.00
HMRC	Replacement cheque for 300040 - destroyed	300092	37.40
L Davies	Expenses	300093	55.75
HMRC	January PAYE	300094	43.60
L Davies	January salary	300095	561.77

Total payments 2,948.70  
**Closing Cash book balance** 67,096.91

**Bank reconciliation**

**Closing Balances on accounts**

Unity Trust Current Account	31,503.31
Unity Trust IA Account	37,076.55

**Total in bank** 68,579.86

**ADD Receipts not banked**  
payee/no

**Total uncleared**

**Less UP cheques**

payee

cheque no	amount
300089	168.18
300090	420.00
300091	£252.00
300092	£37.40
300094	£43.60
300095	£561.77

Total unrepresented 1,482.95  
**Reconciled Balance as per cash book** 67,096.91

**Swynnerton Parish Council  
Financial Information for**

Thursday, 29 February 2024

**Cash Book :**

Opening balance previous month (closing)	67,096.91
Add Receipts during month	
Description	
Precept, concurrent and Ct Grant	
Grass cutting contribution	
Interest	

Total receipts

Less Cheques Issued during month  
Payee

cheque no	amount
300096	1,170.00
300097	300.00
300098	605.00
300099	43.60
300100	561.77

Reids Playground Maintenance Ltd	Ferndown play area repairs
Mr M J Bloor	Community speed watch signs installation
Eddy's Building Services	2 x bus shelter perches
HMRC	PAYE February
L Davies	February salary

Total payments	2,680.37
Closing Cash book balance	<u>64,416.54</u>

**Bank reconciliation**

**Closing Balances on accounts**

Unity Trust Current Account	29,972.36
Unity Trust IA Account	37,076.55

<b>Total in bank</b>	<u>67,048.91</u>
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ADD Receipts not banked  
payee/no

**Total uncleared**

Less UP cheques  
payee

cheque no	amount
300091	£252.00
300096	1,170.00
300098	605.00
300099	43.60
300100	561.77

Total unrepresented	£2,632.37
Reconciled Balance as per cash book	<u>64,416.54</u>