

MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING

Held on Thursday, 11 August 2022 in Swynnerton Village Hall

Councillors in attendance : Cllr Roy James (Chairman)

Cllr Stefan Amison, Cllr Peter Bickerstaffe, Cllr Dee Bishop,
Cllr Joanne Malkin, Cllr Nicola Adams, Cllr Brian Price

Stafford Borough Council : Cllr Roy James, Cllr J Nixon

Stafford County Council: Cllr Jeremy Pert

In attendance: L Davies (Parish Clerk), 2 x residents of Tittensor

Public Question Time

1. The Chairman welcomed everyone to the Meeting.
2. **To consider matters raised by members of the public.**
 - 2.1. A resident enquired when the yellow lines around the War Memorial in Tittensor would be in place. Cllr Pert reported that were scheduled to be done in July; but he expected them to be done in August.
3. **Reports from County and Borough Councillors**
 - 3.1. Cllr Nixon, reported that the formal meetings regarding the Meecebook Garden Community would take place with Parish Councils by the end of 2022, with further updates being released by the end of 2022, start of 2023.
 - 3.2. Cllr Pert informed the meeting that the 40 miles an hour sign in Hanchurch should be in place by the end of August.

Parish Council Meeting

1. **Apologies for absence received**

Apologies for absence were received and accepted from Cllr T Love and Cllr E Mateu.
2. **Declarations of interest, to consider written requests from Councillors to grant dispensation (under S33, Localism Act, 2011).**

No declarations of interest were received.
3. **Approval of the Minutes of the Parish Council meeting held on Thursday 23rd June 2022.**

The Minutes were considered, APPROVED and signed by the Chairman.
4. **Discuss matters arising from the Minutes not covered in the Agenda**

There were no matters arising from the last Minutes.
5. **Review of the planning committee observations**

The planning applications received since the last meeting were reviewed and the observations of the planning committee were noted.

Date.....

Signed by
Chairman

6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda

- 6.1. The Clerk's report was received and matters duly noted.
- 6.2. The Clerk provided a quote for the cleaning of the war memorials in Tittensor and Swynnerton. It was AGREED that further quotes should be sort. **Action: Clerk**
- 6.3. The clerk provided a quote for quarterly inspections of the Tittensor playground at £125 (plus VAT) per visit. It was AGREED to proceed on this basis.

7. Financial Matters

- 6.1 The payments for July and the beginning of August 2022 were presented for approval, duly **APPROVED** and signed.
- 6.2. The financial statements and bank reconciliation to 30 June 2022 were considered and the bank reconciliation signed.
- 6.3 The new bank signatories for the NS&I account were AGREED and documentation signed. The bank signatories for the new current account with Unity Trust were AGREED.

8. Update on the installation of Speed Indication Devices for Swynnerton and Tittensor

- 8.1. The Clerk confirmed that a section 50 licence would be required for the new SID in Tittensor. It was AGREED that this should be applied for and the Chairman duly signed the application. **Action: Clerk**
- 8.2. Amey provided a quote for the installation of the poles for the new SIDs - £750 per location. It was AGREED to proceed with Amey for the installations. **Action: Clerk**

9. Agree purchase of new noticeboards and consider proposals for uses of current noticeboards

- 9.1. A quote for the purchase of 4 noticeboards was provided at £2,505.68 (plus VAT). It was AGREED to purchase the noticeboards. Clerk to obtain a quote for installation. Location of the Swynnerton noticeboard was discussed and other suitable locations considered. **Action: Clerk**
- 9.2. Cllr S Amison stated that the residents of Swynnerton were looking to purchase a noticeboard for the village and asked whether one of the old noticeboards could be offered. It was AGREED to donate one of the old noticeboards for this purpose, although it was noted that residents would be responsible for installation and ongoing maintenance. **Action: Cllr S Amison**

10. Discuss future management of beacon lighting events

- 10.1. The storage of the 2 beacons purchased for the platinum jubilee was discussed. It was AGREED that the Clerk should write to Swynnerton Village Hall Committee and Tittensor Village Hall Committee to ask whether the beacons could be stored in the halls. **Action: Clerk**
- 10.2. The use of the beacons for future events was also discussed. It was AGREED that the beacons should only be used for Parish Council organised events.

11. Discuss Best Kept Village Grants

- 11.1. The Best Kept Village Committee in Swynnerton has requested a grant towards planting/bulbs in the village. It was AGREED that a grant of £300 should be awarded to both Swynnerton and Tittensor Best Kept Village Committees. Clerk to contact the appropriate contact in each village. **Action: Clerk**

Date.....

Signed by
Chairman

12. Ward Matters, to discuss the:

- 12.1. Progress of yellow lines in Swynnerton. Cllr Pert expected the yellow lines to be completed by the end of August, although there had been delays in work being carried out.
- 12.2. Condition of grit bins in Swynnerton. The condition of the grit bins in Swynnerton was discussed. Cllr S Amison agreed to approach Cadent to see whether they could provide material for replacements. Action: **Cllr S Amison**
- 12.3. Renewal of pads for Swynnerton defibrillator. A resident of Swynnerton has contacted the Parish Council stating that the defibrillator pads are due for renewal in September. It was confirmed that the defibrillator was not a Parish Council asset and therefore the Parish Council is not responsible for consumables for the device. Cllr S Amison to inform resident. **Action Cllr S Amison**
- 12.4. Additional play area in Tittensor. Further enquiries need to be made into the ownership of the land that has been proposed. **Action: Cllr R James**
- 12.5. Litter in Tittensor. Concerns from the residents of Sutherland Drive regarding litter in the area were discussed. Streetscene could be contacted if there is a significant amount or Homes Plus if located outside of their properties. Residents can obtain litter pickers and waste bags from Streetscene.

13. Confirm the date of the next Parish Council Meeting

The next meeting will be held at 7.15pm on Thursday 22nd September 2022 in Swynnerton Parish Council.

There being no further business, the Chairman closed this Meeting.

Date.....

Signed by
Chairman