

# MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING

Held on Thursday, 23 June 2022 in Swynnerton Village Hall

**Councillors in attendance :** Cllr Roy James (Chairman)

Cllr Peter Bickerstaffe, Cllr Dee Bishop, Cllr Joanne Malkin, Cllr Terry Love  
Cllr Brian Price

**Stafford Borough Council :** Cllr Roy James

**In attendance:** L Davies (Parish Clerk)

## Public Question Time

1. The Chairman welcomed everyone to the Meeting.

2. **To consider matters raised by members of the public.**

No members of the public were present.

3. **Reports from County and Borough Councillors**

Cllr James, as our Stafford Borough Councillor, reported that the Borough Council would be reported back on the Neighbourhood Plan in July.

## Parish Council Meeting

1. **Apologies for absence received**

Apologies for absence were received and accepted from Cllr S Amison, Cllr E Mateu, Cllr N Adams and Cllr J Pert.

2. **Declarations of interest, to consider written requests from Councillors to grant dispensation (under S33, Localism Act, 2011).**

No declarations of interest were received.

3. **Approval of the Minutes of the Parish Council meeting held on Thursday 26 May 2022.**

The Minutes were considered, APPROVED and signed by the Chairman.

4. **Discuss matters arising from the Minutes not covered in the Agenda**

There were no matters arising from the last Minutes.

5. **Receive the Clerk's report – correspondence received and progress report on matters not on the agenda**

5.1. The Clerk's report was received and matters duly noted.

5.2. The Clerk provided an update on the installation of the Speed Indication Devices. A quote has been requested from Amey for the installation of poles. Clerk to contact Cllr J Pert to progress the new location at Winghouse Lane. **Action: Clerk**

6. **Financial Matters**

6.1 The payments for June 2022 were presented for approval, duly **APPROVED** and signed.

Date.....

Signed by .....  
Chairman

- 6.2. The financial statements and bank reconciliation to 31 May 2022 were considered and the bank reconciliation signed.
- 6.3 The Clerk explained that the Co-operative bank does not currently provide current accounts to Parish Councils. Alternative banking providers were considered and it was **AGREED** that the Parish Council should change banking providers to Unity Trust Bank.  
**Action: Clerk**

**7. Discuss highway matters within the Parish**

- 7.1. The recent accidents and near misses on the junctions of the A34 were raised. The grass and vegetation on the central reservation is reducing visibility. It was also noted that the tree line was encroaching on the pavement along the A34. Clerk to log issues with Highways.  
**Action: Clerk**

**8. Discuss the maintenance and upkeep of playgrounds within the Parish**

Currently a third party inspects the playgrounds on a yearly basis. It was **AGREED** that a third party should inspect the playground in Tittensor more frequently. Quote for quarterly inspections to be obtained.  
**Action: Clerk**

**9. Ward Matters**

- 9.1. Swynnerton – Discuss the cleaning of the cenotaph.  
Cllr Bishop confirmed that Cazoo have withdrawn there donation towards cleaning the cenotaph. The previous quote for cleaning was discussed and the requirement to clean of the war memorial in Tittensor. It was **AGREED** that the Parish Council should fund the cleaning of both memorials and revised quotes should be obtained.  
**Action: Clerk**
- 9.2. Tittensor – Discuss fencing on the A34 by Green Lane  
Cllr James has spoken with the Borough Council regarding the fencing.
- 9.3. Tittensor – availability of s206 monies for projects.  
The potential for a playing field in part of the Borough Council owned field off Winghouse Lane was discussed.  
**Action: Cllr James**
- 9.4. Tittensor – Discuss the purchase of thermal imaging cameras.  
Cllr James to obtain the contact details for the relevant person at the Borough Council who can undertake the thermal imaging without the requirement to purchase equipment.  
**Action: Cllr James**

**10. Agree employment contract for Clerk**

The contract for the clerk was considered and it was **AGREED** that this should be signed.

**11. Confirm the date of the next Parish Council Meeting**

The next meeting will be held at 7.15pm on Thursday 11 August 2022 in Tittensor Village Hall.

There being no further business, the Chairman closed this Meeting.

Date.....

Signed by .....  
Chairman