

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 25 MARCH 2021 VIA ZOOM**

Present: Cllr (Mrs) K Ong (Chairman)
Cllr (Mrs) N Adams
Cllr S Amison
Cllr P Bickerstaffe
Cllr (Mrs) J Malkin
Cllr E Mateu
Cllr N Leeson
Cllr B Price

In attendance Mrs M Adams (Parish Clerk)

Apologies: Cllr J Pert, Staffordshire County Council (SCC)
Cllr R James, Stafford Borough Council (SBC)
Cllr J Nixon, SBC

1. **Welcome and Public Question Time** - Cllr Ong welcomed everyone to the meeting. No public members were present at the meeting.
2. **Reports of County Councillors and Borough Councillors** – no reports submitted.
3. **Apologies for absence** had been received from Cllrs Pert / James / Nixon, and these were accepted.
4. **Declarations of Interest and to consider written requests from Councillors to grant a dispensation S33 of the Localism Act 2011)** There were no Declarations of Interest.
5. **To approve the minutes of the meeting held on 25 February 2021 - RESOLVED** that the minutes of the Swynnerton Parish Council meeting held on 25 February should be approved and they were signed by the Chairman.
6. **Matters arising from the Minutes and not covered in the agenda** - There were no matters arising from the minutes that were not covered in the agenda.
7. **Clerk's Report, Items not on the agenda**
8. **Wicksteed – Yarnfield Play** area 5% retention outstanding. It was agreed that it should be confirmed with Yarnfield PC that the work had been carried out fully and signed off and that Yarnfield Chairman should be approached for a contribution towards this as they have the benefit of the play area and this retention was not taken into account at the time of the settlement with Yarnfield Parish Council. **ACTION: Cllr Ong**
9. **Financial matters - March 2021 accounts for payment** - the following accounts were considered:-

Clerk's salary and expenses (MA)	423.80
HMRC LH-J / MA January/February/March	437.60
HMRC LH-J PAYE/NI	233.80
Zoom Meeting (KO)	14.39
Total payments for March 2021	£1109.59

RESOLVED – That the accounts for March 2021 should be approved for payment.
10. **Consideration of purchase of latest edition of Arnold-Baker 'Local Council Administration'**
Approved that the Local Council Administration' should be purchased.
11. **Purchase of replacement printer** - Councillors confirmed the decision to purchase a replacement printer.
12. **Traffic issues in the Parish**
- 12.1 **Update on installation of solar powered speed signs in Tittensor and Trentham** Delivery of the SIDs from France was awaited; a local contractor had agreed to complete the installation on delivery.
- 12.2 **CDT6627 – 2054 Swynnerton Road** - Proposal sent to SCC in February for 40mph speed limit on C002 Eccleshall & Cold Meece and proposed 50mph speed limit on C002 north of Cold Meece to Swynnerton..

Date

Cllr K Ong, Chairman

- 13. Ward Matters Swynnerton, Tittensor, Trentham**
- 13.1 Trentham - Ferndown Play Area** - A quote has been received from the installer for the repair to the zip wire; additional quotes are needed from two local sources. **ACTION: Cllr Ong**
- 13.2 Whitmore Road** – Residents would like to be involved in making the green area where Trentham sign is a nicer and more welcoming space by adding some planter and garden accessories, similar to Tittensor. They were advised to seek permission from County Highways who own the grass verge before taking any action.
- 13.3 Tittensor Children’s Home** – After discussions this matter will be deferred to the next meeting in April. Suggestions were made that local residents attend and the Borough Councillors also be in attendance if possible.
- 14. Creation of Facebook page for Swynnerton Parish Council** - Cllr Amison volunteered to produce a draft Social Media Policy for further discussion. **ACTION: Cllr Amison**
- 15. Resignation of Cllr F Cheadle** - a formal letter has been received and accepted. There are 3 potential applicants. SBC to be advised of the vacancy and to confirm the procedure. Notices of the vacancy to be put on the Parish noticeboards and website. **ACTION: Clerk**
- 16. Brown Bin Collections** – Discussions relating to the collection and payment of the garden brown bins, Three collections have to be missed by the council before anyone is able to claim a rebate. Residents have asked what the money is being used for.
- 17. Neighbourhood Plan** – The previous decision made at Item 21/32 to continue to leave our draft NP in SBC Planning Dept’s hands after the past 2.5 years, was revisited. It was concluded that the issue was one of completing our Plan as soon as possible as cost effectively as possible and that this was unlikely to happen within the next year or so unless we used an independent planner. It was therefore unanimously RESOLVED that the Council employ Urban Vision to finish our Plan with a remit to update as necessary with revised Borough Council’s policies as they are written. We can apply for up to £7,000 of government funding to complete the Plan. **ACTION: Cllr Ong**
- 18. HS2, update on project** - The HS2 Ecology presentation has been put on hold because of Local Elections. HS2 Ltd will send out details of the new dates. Protesters are setting up camps along the proposed HS2 route and are on the A51 east of the Cliffords Wood roundabout in Swynnerton. HS2 are aware of the protestors and have a team ready to talk to them but this is now a police matter.
- 19. Correspondence and circulars received by the Clerk** - Only routine items had been received by post. All relevant email correspondence had been forwarded to Councillors.
- 20. Date of next meeting** - The next meeting would be via Zoom (depending on restrictions) on Thursday 22 April 2021 at 7.15 pm. There being no other business the Chairman thanked everyone for attending, and declared the meeting closed at 9.30pm.

These minutes have been signed following the RESOLUTION of Minute 8. of these Minutes at the Meeting of the Parish Council on 24 June 2021 under Minute 6.1.

25 June 2021

Date

Cllr K Ong, Chairman