

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 20 FEBRUARY 2020 IN TIITENSOR VILLAGE HALL**

Present: Cllr (Mrs) K Ong (Chairman)
Cllr P Bickerstaffe
Cllr F Cheadle
Cllr N Leeson
Cllr E Mateu
Cllr B Price

In attendance Mrs Liz Harrington-Jones (Parish Clerk)
1 member of the public
PCSO Rebecca Moores

Apologies: Cllr (Mrs) N Adams
Cllr D Butler
Cllr (Mrs) J Malkin
Cllr J Pert, SCC
Cllr R James, Stafford Borough Council (SBC)
Cllr J Nixon, SBC

20/20 Welcome and Public Participation Time

Cllr Ong welcomed everyone to the meeting. PCSO Moores reported that 11 calls had been received by the police during the last two months relating to Tittensor. There had recently been a significant attempt at a scam citing Amazon Prime; Councillors and residents were urged to be vigilant and put the telephone down as soon as they became suspicious of any call. Call blockers would filter out most unwanted calls. Staffordshire Police could be contacted for non urgent issues by dialling 101, or using Facebook. Potholes should be reported to SCC Highways; if contacted the Police would forward reports to SCC Highways. Cllr Ong thanked PCSO Moores for her report.

Mr Underhill, a long-time resident of Tittensor reported on the preparations of the village for the 2020 entry to the Best Kept Village competition, and thanked the Parish Council for their support and help for the village to be winners for the last two years. This is the third year that the village has entered, and the first year the competition is being organised by Community Foundation for Staffordshire; the emphasis this year is on community involvement, and entries must be made on-line. Mr Underhill was hoping to site additional recycling facilities in the village. One resident has undertaken to litter pick three times a week, and there had recently been a successful meeting to encourage residents to become more environmentally aware. Councillors were invited to attend a community meeting on 13 March at 7 pm in the Village Hall. 5,000 daffodil bulbs had been planted around the village. Councillors agreed to arrange for the hedge surrounding the play area to be cut as soon as possible. **Action: Clerk** The Chairman thanked Mr Underhill for all the work he and his team had done around the village, and confirmed the support of the Parish Council

20/21 Reports of County Councillors and Borough Councillors

There were no reports from Borough or County Councillors as Cllrs Pert, James and Nixon had all sent their apologies.

20/22 Apologies for absence had been received from Cllrs Adams, Butler and Malkin.

20/23 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011) No Declarations of interest had been received.

20/24 To approve the minutes of the meeting held on 23 January 2020

RESOLVED That the minutes of the Swynnerton Parish Council meeting held on 23 January 2020 should be approved and signed by the Chairman.

20/25 Clerk's Report, Items not on the agenda

The Clerk reported that Cllr Pert had asked her to brief Councillors on the proposed consultations on yellow lines at different sites in the Parish. Cllr Pert has gained agreement to start the consultation with local residents for the build outs and double yellow lines in Swynnerton at the end of February 2020. Subject to the outcome of the consultation, the Traffic Regulation Order will be advertised with a target date of May 2020. Implementation of the Traffic Regulation Order should be during the summer holidays. This is all subject to the feedback on the scheme proposed. The proposed double yellow lines for Tittensor and Northwood Lane will be progressed on the same timeline – assuming all of the consultations are positive. All other matters would be considered as agenda items.

20/26 Financial matters

2026.i January accounts for payment

The following accounts were considered –

Date

Cll K Ong, Chairman

Clerk's salary and expenses	296.10
Mr E Challinor, moving speed sign	35.00
Baralaston Parish Council, Training course on Planning	25.00
Tittensor Village Hall, contribution towards broadband installation costs	<u>300.00</u>
Total payments for February 2020	£656.10

RESOLVED – That the accounts for February 2020 should be approved for payment.

20/26.ii. Contribution to installation of broadband at Tittensor Village Hall

Swynnerton Parish Council had previously agreed to contribute £300 towards the installation of broadband in village halls in the Parish.

20/27 Traffic issues in the Parish

20/27.i Update on available speed sign data

Cllr Butler would comment further at the next meeting.

20/27.ii Reduction in traffic speeds near Hatton Waterworks

Cllr Pert would obtain data on traffic speeds and accidents in the area.

20/27.iii Repairs to gate at Swynnerton

During a recent snowstorm damage had been caused to the traffic calming gate at Swynnerton and to a lamp post on the opposite side of the road. SCC Highways had removed the damaged lamp post, and Mr Challinor had confirmed that he could repair the gate. The Clerk would contact SCC Highways for any information available on the driver involved so that if possible an invoice could be forwarded to cover the expenses incurred by SPC. **Action: Clerk**

20/28 Ward matters

20/28.i Swynnerton, issues raised by residents, including report on Councillors' surgery

Cllr Mateu reported on a surgery held the previous evening, which had been attended by 17 local representatives and residents. The Chairman read the minutes of the meeting, and it was agreed that the Parish Council would request the cutting back of a hedger obscuring visibility in the centre of the village, and contact the owner of The Old Post Office to request his co-operation with the village's entry to the Best Kept Village competition. **Action: Clerk**

It had not yet been ascertained who was responsible for digging up a section of pavement to the south of Swynnerton. Cllr Leeson reported that a 3-day Zombie event would be held at Cold Meece during the following weekend.

Councillors agreed that the manager of the soil treatment site at Cold Meece should be invited to a future Parish Council meeting at Swynnerton Village Hall, and should be asked to provide figures on the number of wagons using the site and the tonnage of soil processed beforehand. **Action: Clerk**

Cllr Mateu reported that the Swynnerton Speedwatch Group had recorded 426 vehicles passing through the village in an hour with 23 drivers guilty of speeding, leading to a possible income of £2,300 from any fines imposed, thus demonstrating that the system could work profitably.

20/28.ii Tittensor, issues raised by residents, traffic hazard on Winghouse Lane

The drain at the end of Beechcliffe Lane had still not been cleared.

Action: Clerk

20/28.iii Trentham, issues raised by residents

A resident had raised concerns over an application for three telegraph poles to be installed in the Conservation Area on Trentham Golf Course land. This had been reported to the SBC Conservation Officer.

The Clerk had spoken to SBC Biodiversity Officer, who had confirmed that the Parish Council's responsibility for Ferndown Nature Reserve would only apply to the play area, and Councillors agreed that funds from the Friends of Ferndown should be accepted and should be ring-fenced as solely for the use of Ferndown Nature Reserve.

RESOLVED That funding from Friends of Ferndown should be accepted and ring-fenced as exclusively to be used for Ferndown Nature Reserve.

20/29 Review of Local Plan for Stafford

The Clerk had attended a briefing meeting on the Review of the Local Plan for Stafford, which was very general in its approach to long-term planning for the Borough.

20/30 SPCA (Staffordshire Parish Councils Association)

After discussion Councillors agreed that they would review their membership of SPCA at the meeting to be held in May 2020.

20/31 Neighbourhood Plan, progress on submission of Plan

The Clerk would attend a training session at Barlaston on Neighbourhood Plans. The Chairman was continuing to update the Plan by removing all references to Yarnfield and checking the validity of the data derived from the questionnaires, and would liaise with Cllr James SBC.

20/32 HS2, update on project

Date

Cll K Ong, Chairman

The government had confirmed the continuation of the HS2 project, including the Handsacre link. A resident in the vicinity of the HS2 site off the A51 had reported difficulties in contacting SCC Highways with regards to problems on the roads. The Clerk had contacted the resident, SBC Planning Enforcement, and SCC Highways.

20/33 Parish Council Newsletter

Cllr Mateu confirmed that he was progressing the production of a local newsletter, and would report back to future meetings.

20/34 Correspondence and circulars received by the Clerk

The Clerk reported the receipt of SBC Members' Digests Nos 263 and 264; SBC Good Practice Guide for Co-option of Councillors; Broxap street furniture catalogue

20/35 Date of next meeting

The next meeting of Swynnerton Parish Council will be held at 7.15 pm on ~~Thursday 26 March 2020*~~ at Hanchurch Village Hall. There being no other business the Chairman thanked everyone for attending, and declared the meeting closed.

*cancelled due to coronavirus government guidance