

**MINUTES OF THE SWYNNERTON PARISH COUNCIL (SPC) ANNUAL MEETING  
HELD ON 27 MAY 2021 AT SWYNNERTON VILLAGE HALL**

**Present:** Cllr N (Mrs) Adams  
Cllr S Amison  
Cllr P Bickerstaffe  
Cllr J (Mrs) Malkin  
Cllr K (Mrs) Ong (Chairman and Acting Parish Clerk)  
Cllr B Price

**Apologies:** Cllr E Mateu

**In Attendance :** Cllr R James, Stafford Borough Council  
Two members of the public

**21AGM/01 Election of Chairman and Vice-Chairman for the Parish Council and Planning Committee**

**21/01.i. Election of Chairman of Swynnerton Parish Council**

There were two nominations. Cllr Adams was proposed by Cllr Price and seconded by Cllr Malkin. Cllr Bickerstaffe proposed himself and was then seconded by Cllr Amison. Cllr Adams received 4 votes (Cllrs Malkin, Ong, Price, Adams) and Cllr Bickerstaffe received two votes (Cllrs Amison and Bickerstaffe).

**RESOLVED** that Cllr Adams be elected as Chairman as there was no unanimous vote possible.

**ii. Election of Vice-Chairman of Swynnerton Parish Council**

Cllr Bickerstaffe nominated himself and was seconded by Cllr Amison.

**RESOLVED** that Cllr Bickerstaffe be elected Vice-Chairman of Swynnerton Parish Council.

**iii. Election of Chairman of Swynnerton Parish Council Planning Committee**

It was proposed by Cllr Malkin and seconded by Cllr Adams and unanimously agreed that Cllr Price be elected as Chairman of the Planning Committee

**RESOLVED** that Cllr Price be elected as Chairman of Swynnerton Parish Council Planning Committee.

**iv. Election of Vice-Chairman of Swynnerton Parish Council Planning Committee**

It was proposed by Cllr Ong and seconded by Cllr Adams and unanimously agreed that Cllr Malkin be elected as Vice-Chairman.

**RESOLVED** that Cllr Malkin be elected as Vice-Chairman of Swynnerton Parish Council Planning Committee.

**21/AGM02 Minutes of the Annual Meeting of Swynnerton Parish Council 2020**

All Swynnerton Parish Council meetings from January 2020 to July 2020 were cancelled during the lockdown because of the Coronavirus, including the AGM and Annual Parish Meeting.

**21/AGM03 Standing Orders for Swynnerton Parish Council**

**RESOLVED** that the Standing Orders agreed in 2019 would be upheld until a revised edition has been produced and reviewed.

**21/AGM04 Financial Regulations for Swynnerton Parish Council**

**RESOLVED** that the Financial Regulations 2019 would be upheld until a revised edition has been produced and reviewed.

**21/AGM05 Code of Conduct for Swynnerton Parish Council**

**RESOLVED** that the model Code of Conduct dated May 2021 be adopted in its entirety.

**21/AGM06 Data Protection etc**

**RESOLVED** to uphold the current regulations until a revised edition has been produced.

There being no further business, the Chairman declared the meeting closed.

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Cllr N Adams, Chairman