

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING  
HELD ON THURSDAY 19 NOVEMBER 2020 IN SWYNNERTON VILLAGE HALL**

**Present:** Cllr (Mrs) K Ong (Chairman)  
Cllr (Mrs) N Adams  
Cllr S Amison (co-opted at meeting, Agenda item 20/103)  
Cllr F Cheadle  
Cllr (Mrs) J Malkin

**In attendance** Mrs Liz Harrington-Jones (Parish Clerk)  
1 member of the public

**Apologies:** Cllr P Bickerstaffe  
Cllr N Leeson  
Cllr E Mateu  
Cllr B Price  
Cllr J Pert, Staffordshire County Council (SCC)  
Cllr R James, Stafford Borough Council (SBC)  
Cllr J Nixon, SBC

**20/98 Welcome and Public Participation Time**

Cllr Ong welcomed everyone to the meeting. Mr Amison reported that there was no lighting outside the properties at Williams Walk, Swynnerton; the Clerk would contact Stafford & Rural Homes. **Action: Clerk**

**20/99 Reports of County Councillors and Borough Councillors**

Cllr James had forwarded information on the latest Covid 19 situation locally. The Chairman closed the public session of the meeting.

**20/100 Apologies for absence** had been received from Cllrs Bickerstaffe, Leeson, Mateu, and Price, and these were accepted. Cllrs Pert (SCC), Nixon and James (SBC), had sent their apologies,

**20/101 Declarations of Interest and to consider written requests from Councillors to grant a dispensation S33 of the Localism Act 2011)** Cllr Malkins reported that she was an Officer of Tittensor Bowling Club. No other Declarations of interest or written requests for dispensation had been received.

**20/102 To approve the minutes of the meeting held on 29 October 2020**

**RESOLVED** That the minutes of the Swynnerton Parish Council meeting held on 29 October 2020 should be approved and signed by the Chairman.

**20/103 Co-option of Parish Councillor to fill vacancy for Swynnerton Ward**

One resident of Swynnerton, Mr Stefan Amison, had applied for the vacancy on Swynnerton Ward, and was co-opted to Swynnerton Parish Council. The Chairman welcomed Cllr Amison to the Parish Council.

**20/104 Matters arising from the Minutes and not covered in the agenda**

Councillors were concerned at the lack of consultation over the proposal to install 'build outs' in the centre of Swynnerton village; neither the Parish Council nor individual Councillors had been consulted, and Councillors were not aware of any residents who had been consulted. After discussion it was agreed that the Clerk should contact SCC Highways to request a list of those who had been consulted. **Action: Clerk**

**20/105 Clerk's Report, Items not on the agenda**

The Clerk had received an email from SBC asking for facilities in 2021 to help with the Census; this would be passed to village and church halls. **Action: Clerk**

Mr Challinor had commenced re-siting the Parish Council's notice board in the centre of Swynnerton village. Cllr Leeson had forwarded a report on the work of The Lady Katherine and Sir Richard Leveson Charity, which had been forwarded to Councillors.

**20/106 Financial matters**

**20/106.i November accounts for payment**

The following accounts were considered –

Clerk's salary and expenses	469.89
SPCA Training course	20.00
<u>John Green Landscapes, grass cutting</u>	<u>288.00</u>
<b>Total payments for November 2020</b>	<b>£777.89</b>

**RESOLVED** – That the accounts for November 2020 should be approved for payment.

Date ..... Cll K Ong, Chairman .....

**RESOLVED** – That, as the December meeting of the Parish Council had been cancelled, the Clerk should process requests for payment received, after notifying Parish Councillors of their receipt.

**20/106.ii Consideration of payment of NALC nationally agreed pay award for Clerks**

After discussion Councillors agreed the payment of the nationally agreed pay award for Clerks, backdated to 1 April 2020.

**20/106.iii Consideration of precept requirements for 2021/2022**

Councillors discussed likely expenditure for 2021/2022 and agreed to await further information on the precept for 2021/2022 from SBC. The Clerk had received information on companies who should be qualified to re-point the War Memorial at Swynnerton, and would obtain estimates for the work.

**20/107 Traffic issues in the Parish**

**20/107.i Update on installation of solar powered speed signs**

SCC Highways were hoping to install the heavy duty posts for the SIDs during the week commencing 30 November 2020; when that was confirmed the delivery of the SIDs would be confirmed. Eccleshall PC had supplied contact details for the building contractor who installed and moved their solar powered SIDs.

**20/107.ii Chase Lane, junction with the A34 at Tittensor**

Work had commenced at the junction of Chase Lane, Tittensor, with the junction with the A34 and it was hoped that this would improve the situation where water and debris had been carried on to the carriageway.

**20/107.iii Speed and volume of traffic along Winghouse Lane, Tittensor**

Councillors discussed the possibility of installing an additional SID near to the properties on the former Groundslow hospital site, and agreed to liaise with SCC Highways and Groundslow Residents Association.

**20/108 Ward matters Swynnerton, Tittensor, Trentham**

**208.i Ferndown Play Area, Trentham**

The repair to the Hopscotch area had been completed. A quote was still awaited for the repair to the zip wire.

**208.ii Tittensor Bowling Club, request for financial support**

After discussion Councillors agreed to make a one off payment to Tittensor Bowling Club to cover insurance costs and help them to cope with the effects of the coronavirus pandemic on their income.

**RESOLVED** That a payment of £409 should be made to Tittensor Bowling Club to cover insurance costs.

**20/208.iii Progress on refurbishment of notice boards**

This had been covered under Minute 20/105.

**20/209 Neighbourhood Plan, progress on submission of Plan**

Urban Vision had agreed to complete and submit the Neighbourhood Plan. The Clerk reported that approximately £7,000 funding should be available, with opportunities to apply for further funding if appropriate; a response and confirmation from My Community was awaited.

**20/210 HS2, update on project**

The Clerk would contact the Trentham residents who had recently petitioned the House of Lords for an update on their progress.

**Action: Clerk**

**202114 Recruitment process for new Clerk**

Advertisements had been placed with SPCA and SLCC, and notices of the vacancy had been placed on SPC notice boards. One application had been received; it was agreed to close the period for applying on 10 December 2020.

**20/115 Correspondence and circulars received by the Clerk**

Only routine items had been received by post. All relevant email correspondence had been forwarded to Councillors.

**20/116 Date of next meeting**

The next meeting would be held in Tittensor Village Hall on Thursday 21 January 2021 at 7.15 pm. The Clerk would book Parish Council meetings for the first half of 2021, when it was hoped the situation regarding meetings and procedures would be clearer. There being no other business the Chairman thanked everyone for attending, and declared the meeting closed.