

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 29 OCTOBER 2020 IN TITTENSOR VILLAGE HALL**

Present: Cllr (Mrs) K Ong (Chairman)
Cllr (Mrs) N Adams
Cllr F Cheadle
Cllr (Mrs) J Malkin
In attendance Mrs Liz Harrington-Jones (Parish Clerk)
Apologies: Cllr P Bickerstaffe
Cllr N Leeson
Cllr E Mateu
Cllr B Price
Cllr J Pert, SCC
Cllr R James, Stafford Borough Council (SBC)
Cllr J Nixon, SBC

20/83 Welcome and Public Participation Time

Cllr Ong welcomed everyone to the meeting; there were no members of the public in attendance.

20/84 Reports of County Councillors and Borough Councillors

Cllr James had forwarded information on the latest Covid 19 situation locally. The Chairman closed the public session of the meeting.

20/85 Apologies for absence had been received from Cllrs Bickerstaffe, Leeson Mateu, and Price, and these were accepted. Cllrs Pert (SCC), Nixon and James (SBC), Mr Stefan Amison, had sent their apologies,

20/86 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011) No Declarations of interest had been received.

20/87 To approve the minutes of the meeting held on 17 September 2020

RESOLVED That the minutes of the Swynnerton Parish Council meeting held on 17 September 2020 should be approved and signed by the Chairman.

20/88 Clerk's Report, Items not on the agenda

The Clerk had provided -Mr Challinor with a set of keys to enable work to start to update the notice boards. Councillors were concerned that only two premises in Swynnerton village appeared to have been consulted on the proposals for traffic calming, including build outs; the Clerk would forward the information she held. **Action: Clerk**
The Clerk would circulate to Councillors details of the lamp post in Swynnerton village for which the Parish Council pays an annual charge. **Action: Clerk**

20/89 Financial matters

2074.i October accounts for payment

The following accounts were considered –

Clerk's salary and expenses	475.62
E Challinor, moving sign, making zip wire safe	105.00
John Green Landscapes, grass cutting	576.00
Eon, annual charge for lamp post	99.96
Royal British Legion (2 wreaths)	34.00
The Play Inspection Co Ltd	180.00
Wychwood Play Surfaces (F'down repairs)	420.00
Total payments for October 2020	£1,890.58

RESOLVED – That the accounts for October 2020 should be approved for payment.

Natwest Bank had supplied a form to enable additional cheque signatories to be created, and this would be completed as soon as possible. The Clerk would seek clarification from Natwest on various points. **Action: Clerk**

20/90 Traffic issues in the Parish

20/90.i Update on installation of solar powered speed signs

A date from SCC Highways is awaited for the installation of the new posts to carry the solar powered units; once this has been confirmed the delivery of the SIDs from France can be confirmed and the installation can then be completed. The Clerk would contact Eccleshall PC for information on how they installed and move their solar powered units. Water running down Chase Lane, Tittensor, and on to the A34 had been reported to SCC Highways again, and was classed as being addressed within 60 days.

Date

Cll K Ong, Chairman

Councillors discussed the increasing numbers of HGVs travelling through Tittensor, using Winghouse Lane as a through route. The size and speed of the vehicles caused problems due to the number of parked cars on the route; there is no weight restriction on the road. Councillors discussed different options to address the problem and agreed that the Clerk should send official letters to three companies known to be using the route, how long any existing contracts had to run, and seeking their co-operation in re-routing their vehicles. Councillors were asked to provide photographic evidence where available.

Action: Clerk, Cllr Malkin

The Clerk would also contact SCC to ask for advice and possible solutions, such as experimental traffic orders, re-routing of HGV traffic. She would also research and if necessary seek help from the Staffordshire Freight and Communities Forum.

Action; Clerk

Councillors discussed siting a flashing speed sign, either solar powered or the battery powered unit, in the vicinity of the Groundslow site and would consult Groundslow Residents Association and SCC for advice.

20/91 Ward matters Swynnerton, Tittensor, Trentham

A resident of Frobisher Drive, Swynnerton had, as agreed, planted bulbs at the entrance to the Drive.

Tittensor Village Hall had requested financial support in view of recent expenditure on roof cleaning and replacement equipment for the defibrillator. Councillors agreed in principle to support the maintenance of the defibrillator; the Clerk would circulate information on the contribution made towards Swynnerton village defibrillator and running costs for maintaining defibrillators.

Councillors confirmed that the recent quotation provided by a local specialist company to repair the Hopscotch grid at Ferndown play area should be accepted; it was hoped that the work could be carried out within the next few days (weather permitting). The cost was considerably reduced as local volunteers would ensure that the Hopscotch area would not be used for 2-3 hours so that the repair work could be allowed to dry completely.

RESOLVED That Wychwood Play Surfaces should be instructed to repair the Hopscotch grid at Ferndown play area.

20/92 Neighbourhood Plan, progress on submission of Plan

Urban Vision had agreed to complete and submit the Neighbourhood Plan. The Clerk reported that approximately £7,000 funding should be available, with opportunities to apply for further funding if appropriate.

20/93 HS2, update on project

The Clerk would contact the Trentham residents who had recently petitioned the House of Lords for an update on their progress.

Action: Clerk

20/94 Recruitment process for new Clerk

Advertisements had been placed with SPCA and SLCC, and notices of the vacancy had been placed on SPC notice boards. Councillors discussed preparing a less formal notice for display and this was agreed.

20/95 Co-option procedure to be followed to fill Councillor vacancy

Councillors agreed that notices should be displayed in Swynnerton advertising the vacancy on the Parish Council and encouraging applications to be made to the Clerk as soon as possible, so that the co-option process could be implemented quickly and preferably at the November meeting.

Action: Clerk

20/96 Correspondence and circulars received by the Clerk

Only routine items had been received by post. All relevant email correspondence had been forwarded to Councillors.

20/97 Date of next meeting

The next meeting would be held in Swynnerton Village Hall on Thursday 19 November 2020 at 7.15 pm. In view of the impending changes to procedures resulting from the continuing effects of the coronavirus pandemic, and reduced SCC and SBC business during December, it was agreed to cancel the December meeting. The next meeting following the November meeting would be 21 or 28 January 2021; meeting arrangements would be confirmed closer to that date. There being no other business the Chairman thanked everyone for attending, and declared the meeting closed.

Date

Cll K Ong, Chairman