

MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING

Held on Thursday, 18 May 2023 at Tittensor Village Hall

Councillors in attendance: Cllr Roy James (Chairman)

Cllr Denise Bishop, Cllr Terry Love, Cllr Pat Cheadle, Cllr Enrique Mateu,
Cllr Peter Marsh

Stafford Borough Council: Cllr Roy James

Stafford County Council: Cllr J Pert

In attendance: L Davies (Parish Clerk), 3 members of the public

Public Question Time

1. The Chairman welcomed everyone to the meeting.
2. **To consider matters raised by members of the public.**
 - 2.1. The reduction in the speed limit at Winghouse Lane and the Parish Council's response to the consultation was discussed.
 - 2.2. Costs and permissions required for a proposed community information panel were discussed. Cllr Pert highlighted availability of grants for community projects.
 - 2.3. An update on the speed indication signs was provided.
3. **Reports from County and Borough Councillors**
 - 3.1. Cllr Pert provided an update on the progress of the Pets At Home head offices in Stafford.
 - 3.2. Cllr J Pert stated that a trial hole would be dug to try to address flooding on Beechdale Lane.
 - 3.3. Cllr James updated the meeting on the results of the Borough Council elections.

Parish Council Meeting

1. **Apologies for absence received**

Apologies for absence were received from Cllr N Adams.
2. **Declarations of interest, to consider written requests from Councillors to grant dispensation (under S33, Localism Act, 2011).**

No declarations of interest were received.
3. **Approval of the Minutes of the Parish Council meeting held on Thursday 27th April 2023.**

The Minutes were considered, APPROVED and signed by the Chairman.
4. **Discuss matters arising from the Minutes not covered in the Agenda**

No matters were raised.
5. **Review of the planning committee observations**

The planning applications received and decided since the last meeting were reviewed by the meeting.

Date.....

Signed by
Chairman

6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda

- 6.1. The Clerk's report was received and matters duly noted.
- 6.2. Refurbishment work, on the swings and other equipment, at Ferndown play area has been undertaken. It was not possible to restore one of the flat swings and due to the age of the equipment and difficulty sourcing parts it would cost a further £1,160 plus VAT to reinstall. Further the report confirmed that the cable zip wire was beyond economic repair and should be removed. The cost of removal is £580 plus VAT.
- 6.3. It was AGREED that the clerk should proceed with getting the zip wire removed and that the cost of restoring the additional swing was considered too expensive. **Clerk to action**
- 6.4. It was further AGREED that the parish Council should contact the Borough Council to convey that repairs had been undertaken as far as is possible. **Cllr James to action**

7. Financial Matters

- 7.1. Quotes for the Parish Council Insurance from BHIB and Zurich Insurance were considered. It was AGREED that the Parish Council should continue with BHIB and enter into a three-year agreement. **Clerk to action**
- 7.2. The payments for May 2023 were presented for approval, duly APPROVED and signed.
- 7.3. The financial statements and bank reconciliation to 30 April 2023 were considered and signed.

8. Discuss replacement of matting at Tittensor play area.

- 8.1. Following a meeting with Pentagon Play, they confirmed that the matting at Tittensor Play Area is fit for purpose and does not need to be replaced. The area of matting around the swings could be improved by adding another layer of matting on top of the existing matting.
- 8.2. It was AGREED to get other quotes for replacement matting and for installation. **Clerk to action**

9. Receive quotes for the repair of bus shelters on A34, Tittensor.

- 9.1. The three wooden bus shelters on the A34 require maintenance. The meeting received a quote for the work of £730.00 and AGREED to proceed with the works.

10. Provide details of training courses for new councillors

The SPCA is running a Councillor Fundamentals course, aimed at newly appointed Cllrs. It was AGREED that Cllr Cheadle and Cllr Marsh could attend one of these courses if they wished. **Clerk to action**

11. Receive an updated quote for playground equipment from Wickstead

An updated quote from Wickstead of £1,801.21 for replacement parts/equipment for the Tittensor play area was received. It was AGREED to proceed with the quote.

12. Confirm the date of the next Parish Council Meeting

The next meeting will be on Thursday 22 June, 7.15pm at Hanchurch Village Hall.

There being no further business, the Chairman closed this Meeting.

Date.....

Signed by
Chairman