

# SWYNNERTON PARISH COUNCIL

## NOTICE OF MEETING

**Thursday 23<sup>rd</sup> November 2023**

I hereby give notice that a Meeting of the Swynnerton Parish Council will take place on THURSDAY 23<sup>rd</sup> November 2023 at **Hanchurch Village Hall** at 7.15pm. Members are asked to inform the Clerk if they are unable to attend.



Lucy Davies  
Parish Clerk  
Tel: 07811 375623

Date of notice: 17 November 2023

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### AGENDA

#### PUBLIC QUESTION TIME

1. Welcome, and introduction by the Chairman
2. Consider matters raised by members of the public
3. Receive reports from Staffordshire County Councillor and Stafford Borough Councillors
4. Close of Public Question Time

#### PARISH COUNCIL MEETING

1. Apologies for absence received - acceptance and recording of apologies
2. Record declarations of interest from Councillors, to consider written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011)
3. Approval of the minutes of the Parish Council meetings held on Thursday 26<sup>th</sup> October 2023
4. Discuss matters arising from the minutes not covered later in the Agenda
5. Review the planning committee observations
6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda
7. Financial matters
  - 7.1. Review and approval of payments
  - 7.2. Receive and approve financial statements and bank reconciliation to 31<sup>st</sup> October 2023
  - 7.3. Approve the 2023/24 local services pay agreement for Clerk's remuneration
  - 7.4. Discuss finalisation 2024/25 budget
  - 7.5. Note that half year internal audit has been undertaken
8. Receive quote for cenotaph renovations
9. Discuss replacement of old salt containers in Swynnerton
10. Discuss installation of community speed watch signs
11. Receive quote for quiet lanes initiative and consider use of signs within Parish
12. Discuss flooding on Winghouse Lane
13. Discuss request for installing perches within bus shelters on the A34
14. Discuss beacon lighting event for the commemoration of the 80<sup>th</sup> Anniversary of D-day, 24<sup>th</sup> June 2024.
15. The next Swynnerton Parish Council Meeting will be on Thursday 25<sup>th</sup> January 2024, 7.15pm at **Hanchurch Village Hall**