

# MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING

Held on Thursday, 25 January 2024 at Hanchurch Village Hall

**Councillors in attendance:** Cllr Roy James (Chairman)

Cllr T Love, Cllr John Deaville, Cllr P Marsh  
Cllr N Adams,

**Stafford Borough Council:** Cllr Roy James

**Stafford County Council:** None

**In attendance:** L Davies (Parish Clerk)

## Public Question Time

1. The Chairman welcomed everyone to the meeting.
2. **To consider matters raised by members of the public**
  - 2.1. A representative of the Tittensor Community Speed Watch group confirmed that an authorised contractor had been found to erect the permanent signs.
  - 2.2. A resident of Groundslow raised the poor condition of the pavement along Winghouse Lane leading to Groundslow. These faults have been reported via the online portal.
  - 2.3. Potholes in Swynnerton were raised – whilst the deeper potholes have been filled in, there is a patch on the Main Road that needs resurfacing. These faults have been reported via the online portal.
  - 2.4. Residents have raised whether a football goal could be considered for the Swynnerton play area. Item to be considered at the next meeting.
3. **Reports from County and Borough Councillors**
  - 3.1. Cllr James noted that the Borough Council would present their budget at the next Borough Council meeting on 30 January.

## Parish Council Meeting

1. **Apologies for absence received**

Apologies for absence were received from Cllr D Bishop, Cllr P Cheadle and Cllr E Mateu.
2. **Declarations of interest, to consider written requests from Councillors to grant dispensation (under S33, Localism Act, 2011).**

No declarations of interest were received.
3. **Approval of the Minutes of the Parish Council meeting held on Thursday 23 November 2023**

The Minutes were considered, APPROVED and signed by the Chairman.
4. **Discuss matters arising from the Minutes not covered in the Agenda**

None

Date.....

Signed by .....  
Chairman

**5. Review of the planning committee observations**

The planning applications received and decided since the last meeting were reviewed by the meeting.

**6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda**

- 6.1. An authorised contractor has been found to install the Community Speed Watch Signs. It was AGREED to move ahead with the quote of £300 for the four signs.
- 6.2. The date for installation of the SID posts and the change in the 30mph speed limit in Tittensor has been delayed due to issues with the advertisement of the regulation order by the County Council. Works are now expected to commence in March.
- 6.3. Works to address the flooding on Beechdale Lane have been delayed again. Cllr Pert has stated that if they get cancelled again that the works will be undertaken by a third party.
- 6.4. Repointing work at the cenotaph in Swynnerton has been booked in for March/April.

**7. Financial Matters**

- 7.1. The meeting considered the level of precept to be requested considering the budget for 2024/25. The level of reserves was also considered, noting that the £20,000 for additional green space in Tittensor should be retained as earmarked reserves. It was AGREED that the level of precept should remain the same as the current year and £34,000 should be requested.
- 7.2. The payments for November were presented for approval, duly APPROVED and signed.
- 7.3. The financial statements and bank reconciliation to 31 December 2023 were considered and signed.
- 7.4. It was AGREED to move £15,000 from the current account to the Instant Access account. **Clerk to action**

**8. Discuss remaining end of lease requirement for Ferndown Play Area and related costs.**

- 8.1. The Borough Council has stated that they will accept the end of the lease requirements have been satisfied once the flat swing has been replaced within the four bay swing set.
- 8.2. The cost of this replacement is £975 excl VAT. It was AGREED to move forward with the quote. **Clerk to action**

**9. Receive grass cutting quote for 2024 and consider SCC grass cutting funding for additional cut in the current financial year**

- 9.1. It was AGREED to accept the quote for grass cutting in Tittensor for 2024 of £280 per cut (increase of £20 per cut on prior year).
- 9.2. The County Council have agreed to provide funding towards an additional cut before the end of financial year (£68.50). It was AGREED to accept the funding and undertake an additional grass cut in March. **Clerk to action**

**10. Discuss maintenance required on bench located at Swynnerton viewpoint**

It was AGREED to refurbish the bench at the viewpoint. **Clerk to Action**

**11. Receive quote for installing perches within 2 bus shelter on the A34**

- 11.1. A quote of £605 for the installation of 2 bespoke perches into the brick bus stops on the A34 at Tittensor was considered. It was AGREED to move forward with the quote. **Clerk to action.**

Date.....

Signed by .....  
Chairman

**12. Discuss refilling of grit bins installed by Parish Council and consider requests for additional bins**

12.1. It was AGREED to provide a budget of £100 per annum for road grit/salt for the 2 Parish Council grit bins installed in Swynnerton. It was agreed to assess the consumption of the grit/salt of these 2 bins before considering installing other bins in the village.

**13. Discuss problem parking on Main Street, Swynnerton**

13.1. The PSCO has confirmed that they can issue letter to repeat offender of illegal parking but cannot administer fines.

13.2. Illegal parking can also be reported directly to the County Council via their online portal.

**14. To receive an update from Tittensor Road Safety Partnership (TRSP)**

CLlr P Marsh provided an update following the meeting of the TRSP in January.

**15. The next meeting will be on Thursday 21 March 2024, 7.15pm at Swynnerton Village Hall.**

There being no further business, the Chairman closed this Meeting.

Date.....

Signed by .....  
Chairman