

NOTICE OF MEETING

Thursday 23rd May 2024

I hereby give notice that the **Annual Meeting of the Parish Council** will take place on THURSDAY 23rd MAY 2024 at Swynnerton Village Hall at **7.00pm**, after the Annual Parish Meeting.

Please note the slightly earlier time of the meeting



Lucy Davies

Parish Clerk

Tel: 07811 375623

Date of notice: 17 May 2024

1. Election of Chairman for the Parish Council
2. Election of the Vice-Chairman for the Parish Council
3. Apologies received – acceptance and recording of apologies
4. Record declarations of interest from Councillors, to consider written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011)
5. To approve the Minutes of the Annual Parish Meeting held on 18 May 2023
6. Consider co-option of new Member onto the Parish Council
7. Appointment of members to the Planning Committee and to consider the terms of reference for the Planning Committee.
8. Financial Matters:
 - 8.1. Receive section 137 report 31 March 2024
 - 8.2. Receive the Annual Governance and Accountability Return 2023/24 report
 - 8.3. Receive the governance statements on Annual Return for financial year ending 31 March 2024
 - 8.4. Receive the accounting statements on Annual Return for financial year ending 31 March 2024
9. Review the Parish Council's risk assessment
10. Receive the Standing Orders and Financial Regulations Review report
11. Review and adopt the Code of Conduct and data protection policies
12. The date of the next Annual Meeting of the Parish Council is provisionally set for 22nd May 2025