

MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING

Held on Thursday, 23 May 2024 at Tittensor Village Hall

Councillors in attendance: Cllr Roy James (Chairman)

Cllr T Love, Cllr D Bishop, Cllr P Cheadle, Cllr P Marsh,
Cllr J Deaville, Cllr E Mateu, Cllr N Adams, Cllr N Leeson

Stafford Borough Council: Cllr Roy James

Stafford County Council: none

In attendance: L Davies (Parish Clerk)

Public Question Time

1. The Chairman welcomed everyone to the meeting.
2. **To consider matters raised by members of the public**
 - 2.1. No further matters were raised by members of the public.
3. **Reports from County and Borough Councillors**
 - 3.1. Cllr James noted the calling of the general election on Thursday 4th July.

Parish Council Meeting

1. **Apologies for absence received**
none
2. **Declarations of interest, to consider written requests from Councillors to grant dispensation (under S33, Localism Act, 2011).**
Cllr D Bishop declared an interest in agenda item 10.
3. **Approval of the Minutes of the Parish Council meeting held on Thursday 25th April 2024**
The Minutes were considered, APPROVED and signed by the Chairman.
4. **Discuss matters arising from the Minutes not covered in the Agenda**
 - 4.1. Cllr James explained that he'd had another meeting with the head of development at the County Council regarding securing County Council land for an additional green space in Tittensor. The Borough Council will need to agree in principle to the planning application before County will progress further. **Cllr James to action**
 - 4.2. It was noted that flooding on the bend of Winghouse Lane, opposite Beechdale Lane, had flooded again after heavy rains. It was AGREED to monitor the level of flooding over the next month.
5. **Review of the planning committee observations**
The planning applications received and decided since the last meeting were reviewed by the meeting.

Date.....

Signed by
Chairman

6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda

- 6.1. The Clerks' report was considered, and matters noted.
- 6.2. The contractor who will install the SIDs is currently recovering from an operation. It is expected that SIDs will be installed in June.

7. Financial Matters

- 7.1. The payments for May were presented for approval, duly APPROVED, and signed.
- 7.2. The financial statements and bank reconciliation to 31 April 2024 were considered and signed.

8. To discuss further refurbishment of the cenotaph and surrounding areas

- 8.1. The work on the base of the cenotaph has been completed.
- 8.2. Correspondence from a Parishioner requesting further refurbishments was considered. The Parish Council agreed to obtain an understanding of what further work could be done to refurbish the main column of the cenotaph and a quote for this work. **Clerk to action.**

9. To discuss the refurbishment of the bus shelters in Swynnerton

- 9.1. It was raised that the 2 Parish Council owned bus shelters on the Main Road in Swynnerton needed painting and minor repairs.
- 9.2. The installation of perches was also discussed.
- 9.3. It was AGREED to obtain a quote for the refurbishment of the shelters and installation of perches. **Clerk to action.**

10. To agree donation for Swynnerton D-Day event and Tittensor BKV

- 10.1. It was proposed, seconded and AGREED to provide a donation of up to £100 towards the costs of holding a village picnic in Swynnerton in commemoration of D-Day.
- 10.2. It was also AGREED that the beacon could be lit on 6 June, in Swynnerton, as part of the nationwide beacon lighting event for D-Day. Risk assessment to be distributed accordingly.
- 10.3. It was proposed, seconded and AGREED that £300 should be provided to the Tittensor BKV group to continue their work in the village of Tittensor. **Clerk to action.**
- 10.4. It was also AGREED to make £200 available to the village of Swynnerton for purchasing of plants/bulbs. Purchases to be supported by invoices/receipts and submitted by Cllr Bishop for approval.

11. Update on the removal of old grit bins and approval of purchase of 2 grit bins for Swynnerton

- 11.1. The County Council have confirmed that they will replace the 2 old pipe grit bins Swynnerton on the receipt of 2 new grit containers purchased by the Parish Council – as agreed in November 2023 (min 9).
- 11.2. Grit bins have been ordered at a cost of £409.64 (exc VAT) and will be delivered to the highways depot.

12. To consider the terms of reference for the formation of the Parish Council Traffic Safety Working Group

- 12.1. The draft terms of reference were considered and discussed.
- 12.2. It was AGREED to authorise up to £300 for the cost of hiring venues for up to 10 meetings of the working group over the next 12 months.

Date.....

Signed by
Chairman

12.3. Progress of the working group to be provided at Parish Council meetings, with a review of the terms and conditions of the working group to be reconsidered in May 2025.

13. The next Parish Council meeting will be on Thursday 27 June 2024, 7.15pm at Hanchurch Village Hall.

There being no further business, the Chairman closed this Meeting.

Date.....

Signed by
Chairman