

SWYNNERTON PARISH COUNCIL

NOTICE OF MEETING

Thursday 28th November 2024

I hereby give notice that a Meeting of the Swynnerton Parish Council will take place on THURSDAY 28th November 2024 at Swynnerton Village Hall at 7.15pm. Members are asked to inform the Clerk if they are unable to attend.



Lucy Davies
Parish Clerk
Tel: 07811 375623

Date of notice: 22 November 2024

AGENDA

PUBLIC QUESTION TIME

1. Welcome, and introduction by the Chairman
2. Consider matters raised by members of the public
3. Receive reports from Staffordshire County Councillor and Stafford Borough Councillors
4. Close of Public Question Time

PARISH COUNCIL MEETING

1. Apologies for absence received - acceptance and recording of apologies
2. Record declarations of interest from Councillors, to consider written requests from Councillors for the Council to grant a dispensation (S33 of the Localism Act 2011)
3. Approval of the minutes of the Parish Council meetings held on Thursday 24th October 2024
4. Discuss matters arising from the minutes not covered later in the agenda
5. Review the planning committee observations
6. Receive the Clerk's report – correspondence received and progress report on matters not on the agenda
7. Financial matters
 - 7.1. Review and approval of payments
 - 7.2. Receive and approve financial statements and bank reconciliation to 31 October
 - 7.3. Approve the 2024/25 local services pay agreement for Clerk's remuneration
 - 7.4. Finalise draft budget for 2025/26
8. To agree frequency and locations of civic amenity visits for 2025.
9. To discuss quote for cutting back of hedges / trees at Tittensor play area
10. Discuss beacon lighting event for the commemoration of the 80th Anniversary of VE Day, 8 May 2025
11. Update from the Parish Council Traffic Safety Working Group
12. The next Parish Council Meeting will be on Thursday 23rd January 2025, 7.15pm at **Swynnerton Village Hall**